



New York / Connecticut Association of Tax Professionals, Inc.

54 South Main St, Newtown, Connecticut 06470
www.nyctatp.org

September 2025

President
Charles Carpentieri
7 Old Sherman Tpk #105
Danbury, CT 06810
203-778-6626
Vice President
Rita Lewis
73 Eleven O'Clock Rd
Weston, CT 06883
203-557-0909
Treasurer
Theresa Girardot
54 So Main St
Newtown, CT 06470
Secretary
Robert Williams
1 Great Plain Rd
Danbury, CT 06810
Executive Director
Emmet Gemme
emmetg@prodigy.net
Directors
Charles Carpentieri
Robert Williams
Theresa Girardot
David Byrnes
Rita Lewis
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Nancy Sporbert
Education Comm.
Rita Lewis
Bo Demzcar
Charles Carpentieri
Renee Laferriere
Nancy Sporbert
Devika Sarica



«Contact_Name»
«Company_Name»
«Street»
«Town», «State» «Zip»

Dear: «Salutation»

As the Exhibit Coordinator of the NY/CT Association of Tax Professionals, Inc., I would like to extend to you an invitation to join us at our 43rd Annual Tax Update Seminar. Our association was formally established in 1984, and since then we have devoted our existence to education and networking among tax professionals in New York and Connecticut. NY/CT-ATP, Inc. is a member run, non-profit organization.

This year the dates of our event will be December 4 & 5, 2025 (Thursday & Friday), at The Ethan Allen Hotel Danbury, CT. We always expect 100 or more attendees, and they include tax professionals, such as Enrolled Agents, CPAs, CFPs and Attorneys. We are delighted to say that we are holding a very popular event that is well attended and well received by all that participate. Due to the new tax bill that has been passed, we are expecting an increase in participation this year.

We would be very pleased to have your company represented. Our booth fee for the two day conference is \$460.00. Space is limited. This covers both days and includes meals and breaks (continental breakfast, full course lunch, and two breaks) for one person each day. If there will be more than one person at your booth either day, there is an additional charge of \$130.00 per day, per extra person. Service permitting, wireless network and electrical hookups will be available at no charge. If you plan to stay overnight, The Ethan Allen Hotel has a special room rate for our conference. If you call them to book a room, you should request our group rate.

The attendees leave the seminar with reference materials that they will use continuously in their respective practices. We will include your organization's contact information in the materials and on our website for one year. That is, if your formal response, with payment, is received no later than Friday, November 7, 2025.

On Thursday, there will be a happy hour in the bar. Open to attendees and vendors from 5 to 6PM. NY/CT-ATP will buy you the first beverage.

We are happy to accept door prizes either for a general drawing or for your specific drawing at your booth. If you cannot attend, we would also be happy to accept a small door prize that might promote goodwill for your company in your absence.

Exhibition space is limited, so please contact me ASAP if you need any information or wish to discuss this. The attendees would love to see you staffing a booth at our 43rd annual tax update event.

Sincerely yours,

Robert E. Williams, Director

Robert Williams - 1 Great Plain Road, Danbury, CT 06810-5019
Telephone: 203-948-0243 or email: taxrew@gmail.com
Backup Contact: Emmet Gemme email: emmetg@prodigy.net

NY/CT Association of Tax Professionals, Inc.

Vendor Seminar Registration Form

Ethan Allen Hotel, 21 Lake Avenue Ext, Danbury, CT 06811 (Exit 4 I-84)

December 4 & 5, 2025

- ☐ **We would like to attend. Enclosed is our check payable to NY/CT ATP.**
- ☐ **No – we cannot attend this year but please keep us on your mailing list.
We have verified or corrected our information for future years.**

<i>Contact Item</i>	<i>Information in our File</i>	<i>Corrected Information</i>
Company Name	«Company_Name»	
Contact Person	«Contact_Name»	
Street	«Street»	
City, State, Zip	«Town», «State» «Zip»	
Telephone	«Telephone»	
Cell Phone Number		
e-mail address	«email»	
Other		
Other		

We do not disclose this information to anyone. We only use it to contact you once a year for our seminar.

If you plan to be an exhibitor, review and update the above information and return it with your check

Payable to: NY/CT ATP - Deadline: November 7, 2025

Mail to: Bob Williams– 1 Great Plain Road, Danbury, CT 06810-5019

We can also arrange for payment via credit card through PayPal.

Electric and wireless available at no additional charge, service permitting.

Food is included for one person in the booth per day. Extra persons in the booth require payment for food.

Food costs include continental breakfast, morning break, lunch, and afternoon break.

Primary Contact: Bob Williams Cell 203-948-0243
Email: taxrew@gmail.com

Backup Contact: Emmet Gemme Email: emmetg@prodigy.net

Item	#		Amount
Registration Fee			\$ 460.00
Extra person for food for Thursday	#	@ \$130.00 per person	=
Extra person for food for Friday	#	@ \$130.00 per person	=
Total Fee for Submittal		Payable to: NY/CT ATP	\$